



EUREKA DAYS 2022
KID'S KORNER VENDOR APPLICATION
Sunday, October 2, 2022, 12:00 P.M. – 4:00 P.M.
NO RAIN DATE



In an effort to maintain best booth practices, Eureka Parks and Recreation Department implements the following rules and regulations for all booths. We ask that potential submitters read and adhere to the rules as we will not accept booths that do not comply. Observing the following points ensures your booth is exhibited in the best way possible. We appreciate your support.

1. Kid's Korner will be held in Lions Park on Sunday, October 2, 2022 from 12:00 p.m. – 4:00 p.m. You are being offered a free space to provide a free activity that is appropriate to children between the ages of 2 – 12 years old. You may bring marketing materials along with your activity. Vendor Application will be accepted beginning May 1, 2022 – September 15, 2022 or until vendor space is full.
2. Set up for vendors will begin at 10:00 a.m. The Eureka Days Committee will determine the location of your booth prior to the event and reserves the right to relocate your booth during the event if it is deemed in the best interest of the event. Parking will be at the Spur. The Eureka Days Committee will provide golf carts driven by staff to help bring your supplies into the venue. We suggest bringing some type of cart or dolly to move your product. You will receive two (2) parking passes prior to the event.
3. You are responsible for your own set-up, break down and appropriate staffing to ensure that your activity is operated in a safe and responsible fashion, as well as providing any supplies you may need unless prior arrangements have been made. You will need to provide your own table and chairs and may bring one (1) 10'x10' pop up style tent if you would like. No electricity is available.
4. All vendors will conform to and comply with all Federal, State, City and local sanitation and health rules, regulations and laws governing such use.
5. It is understood that you and your employees/volunteers are not employees of the City of Eureka or Eureka Days Committee. There will be no accommodations made to provide workers compensation coverage or any other insurance coverage or employee benefits or insure your activity and equipment in anyway.
6. Neither the City of Eureka nor the Eureka Days Committee will be held responsible for lost or stolen items. All items must be removed from event grounds on Sunday directly following the Kid's Korner event. During breakdown, there will only be a few golf cart shuttles available, so please plan accordingly. We suggest bringing some type of cart or dolly to move your product. You will not be parking next to your booth or on fairgrounds during the event.

Questions can be directed to Ann Moore, Vendor Coordinator, at amoore@eureka.mo.us or Allie Tomnitz, Recreation Assistant, at atomnitz@eureka.mo.us.

Please completely fill out and sign this page then return to:
City of Eureka, Parks and Recreation Department
Attn: Ann Moore, Eureka Days Vendor Coordinator
1 Coffey Park Lane, Eureka, MO 63025
or by email at amoore@eureka.mo.us

Business/Organization Name: _____

Contact Name: _____

Mailing Address: _____ City, State, Zip Code: _____

Business Phone: _____ Cell Phone: _____

E-mail Address: _____

Day of Contact: _____ Cell Phone: _____
(If different than above)

Day of Contact: _____ Cell Phone: _____
(If different than above)

Activity you will be providing: _____

- The following items are prohibited: Fireworks, guns, knives, whips, pornographic material, drug paraphernalia, slingshots, projectiles, laser pointers or silly string. The Eureka Days Committee reserves the right to approve or refuse other items for distribution.
- For the safety and enjoyment of all, the following items are prohibited from the event grounds: golf carts, all-terrain vehicles, bicycles, skateboards, roller blades, weapons, outside beverages and glass bottles.

Goody Bags will be distributed to the participants the day of the event and is a great place for you to provide giveaways and other advertisement.

My signature indicates that I, my relatives and heirs, and associates and others hereby release and forever hold harmless, the sponsors and promoters of this event, including the City of Eureka and the Eureka Chamber of Commerce and all officers, employees, agents and volunteers of these organizations, as well as subcontractors associated with this event from any claims, liability and causes of action resulting from any personal injury, property damage or loss arising out of my (and/or my family's and/or employees') participation in this event, whether or not caused by negligence or fault of any of the released parties. My signature on this form further gives permission to the City of Eureka and the Eureka Days Committee to take photographs/video of me, and my family and/or employees, if applicable, at this event and to use these images for future promotions and/or in the organizations' publications and web media. It is acknowledged and agreed to by the City of Eureka and the Eureka Days Committee and myself that this agreement may be terminated for any reason or no reason at all, by either party upon written or oral notice communicated to the other. Termination will be effective upon receipt of said notice. I understand that I will not be allowed to participate in this event unless a signed registration form is on file with the Eureka Days Planning Committee.

My signature certifies that I have read the attached conditions of the Eureka Days event.

Signature: _____ Date: _____

FOR OFFICE USE ONLY		
Postmarked/Received _____	Staff _____	Booth #: _____